## Manual untuk Menginstal Notifikasi E-Office

Setiap ada surat masuk pada E-Office, user akan memperoleh notifikasi. Notifikasi dapat berupa email atau sms. Di sini akan ditambahkan satu notifikasi lagi berupa notifikasi yang muncul di layar komputer.

Bagi user yang ingin notifikasi surat muncul di layar komputernya diharapkan mengikuti manual ini.

- 1. Download program e-Office\_Notifier\_Setup.exe yang ada di halaman Home.
- 2. Klik 2 kali pada e-Office\_Notifier\_Setup.exe



3. Maka akan muncul seperti gambar di bawah

📕 Setup - e-Office Notifie	r 💶 🔳 🔀
	Welcome to the e-Office Notifier Setup Wizard
	This will install e-Office Notifier version 1.0 on your computer.
	It is recommended that you close all other applications before continuing.
	Click Next to continue, or Cancel to exit Setup.
	Klik di sini
	Ļ
	Next > Cancel

4. Lalu tekan next, kemudian muncul gambar di bawah.

Setup - e-Office Notifier	
Select Destination Location Where should e-Office Notifier be installed?	
Setup will install e-Office Notifier into the following folder.	
To continue, click Next. If you would like to select a different folder, click Browse	
C:\Program Files\e-Office Notifier Brows	e
Klik di sini	
At least 1.2 MB of free disk space is required.	
< <u>B</u> ack Next >	Cancel

5. Lalu tekan next lagi, kemudian muncul gambar di bawah.

🜈 Setup - e-Office Notifier
Select Start Menu Folder Where should Setup place the program's shortcuts?
Setup will create the program's shortcuts in the following Start Menu folder.
e-Office Notifier
Klik di sini
< <u>B</u> ack <u>N</u> ext > Cancel

6. Lalu tekan next lagi, kemudian muncul gambar di bawah.

🐔 Setup - e-Office Notifier
Select Start Menu Folder Where should Setup place the program's shortcuts?
Setup will create the program's shortcuts in the following Start Menu folder.
e-Office Notifier Browse
Klik di sini
< <u>Back</u> <u>Next</u> > Cancel

7. Lalu tekan next lagi, kemudian muncul gambar di bawah.



8. Lalu tekan next lagi, kemudian muncul gambar di bawah.



9. Lalu tekan Install, tunggu sampai muncul gambar di bawah.



- 10. Lalu tekan Finish.
- 11. Setelah tombol Finish ditekan, maka akan muncul tampilan seperti di bawah

e-Office Notifier	
Silahkan login men	ggunakan username dan password anda:
Username :	
Password :	
Cek Surat Setiap :	5 <b>v</b> menit
	Login

12. Pada form tersebut, masukkan Username dan Password E-Office, Anda juga bisa memilih setiap berapa menit pengecekan surat dilakukan. Seperti gambar di bawah.

e-Office Notifier	
Silahkan login men	ggunakan username dan password anda:
Username :	289077940
Password :	•••••
Cek Surat Setiap :	5 <b>v</b> menit
	Login

- 13. Jika semua data sudah diisi, tekan tombil Login.
- 14. Proses instalasi Notifikasi E-Office selesai.

🜈 Setup - e-Office Notifier
Ready to Install Setup is now ready to begin installing e-Office Notifier on your computer.
Click Install to continue with the installation, or click Back if you want to review or change any settings.
Destination location: C:\Program Files\e-Office Notifier
Start Menu folder: e-Office Notifier
Additional tasks: Additional icons: Create a desktop icon
< <u>B</u> ack Install Cancel